

Agenda Item 4.1

Public Minutes of the Additional Board of Directors Meeting held following the AGM on 20 September 2023 at 19:00pm, Tweeddale Arms Hotel, Gifford

Present: J Greig Chair
N MacDonald
D Gillett
G MacGregor

In attendance: G Binnie CEO
D Dougal Housing Manager
G Darling Maintenance Officer

1	Apologies	Action
	Apologies were received from C Russell, D Wight, G Leitch, O Krasteva, D Rose and R Hughes.	
2	Appointment of Office Bearers	
	G Binnie confirmed that J Greig had agreed to stand as chair. D Gillett proposed and Neil MacDonald seconded. J Greig was elected as Chair for the coming year. O Krasteva had confirmed out-with the meeting that she wished to stand as Vice Chair, this was proposed by G MacGregor and seconded by N MacDonald	
3	Declarations of Interest	
	None	
4	4.1 Minutes of Board Meeting held on 30 August 2023 – Full Confidential Minute 4.1.1 Approval & Signing J Greig asked for approval of the Minutes for the meeting held on the 30 August 2023. It was agreed that the Minute should be approved as being true and accurate. N MacDonald proposed by and seconded by G MacGregor. 4.1.2 Matters Arising None	
	4.2 Minutes of the Board Meeting held on 30 September 2023 – Public Minute for website Board members agreed the content of the minute to be made public.	
5	Minute Action Plan	
	G Binnie confirmed that an recruitment advert had been placed in the East Lothian Courier seeking new Board members seeking members with a background at a senior level in Finance and Housing Development.	

6	CEO Report	
	<p>G Binnie confirmed the Board Strategic Planning and Away day would be take place before the 15 November. This year’s Strategic Planning would focus on future development activity by HfL, with a presentation from ELC and a developing RSL.</p> <p>G Binnie also confirmed that the Annual Financial Statement has now been submitted to the Regulator.</p> <p>G Binnie confirmed that the that we can have up to 12 board members, this includes the appointment of up to 2 board members based on the knowledge and expertise. R Hughes was appointed to one of these positions in August. D Gillett following application was approved as a Director Board member at the August Board.</p> <p>This brings the total number of board members to 10, leaving one board member place for appointment and once for approval following application when a casual vacancy arises.</p> <p>The Board were asked to NOTE submission of the Annual Financial Statement to the Scottish Housing Regulator and the remainder of the report.</p> <p>NOTED: Submission of the AFS to the SHR NOTED: The remainder of the report</p>	
7	Dates of next meeting	
	<p>25 October 2023 – Board Meeting Mid November – Strategic Planning Day (moved to 24 January 2024) 6 December 2023 – Board Meeting (including Xmas Dinner)</p>	
	J Greig closed the meeting at 19:18 and thanked everyone for attending.	
Signed:	Date:	